



PROGRESS REPORT FOR NRF POSTGRADUATE RESEARCH GRANTS

A. PROJECT INFORMATION

Progress Report No (<i>Eg 1 of 2018</i>): Click here to enter text.
Reporting Period (<i>Jan-July</i>): Click here to enter text.
NRF Reference No: Click here to enter text.
Title of Research Project: Click here to enter text.
Student's Name: Click here to enter text.
Department: Click here to enter text.
Institution: Click here to enter text.
Project Start Date: Click here to enter text.
Expected Dates of Completion: Click here to enter text.
<p>Grants approved and expenditure incurred during the period of the report.</p> <p>Total Grant Approved: Click here to enter text.</p> <p>Total Expenditure incurred so far: Click here to enter text.</p> <p>Balance: Click here to enter text.</p>



B. REPORT OF THE WORK DONE.

Brief Objectives of the Project: Click here to enter text.
Work done so far & results achieved (<i>listed in line with the objective stated above</i>): Click here to enter text.
Other Activities or Achievements ((e.g. <i>Publications, presentations at conferences</i>) <i>Please attach the relevant evidences include Photos if available</i>) Click here to enter text.
Challenges/difficulties if any, experienced in implementing the project (<i>if any</i>) Click here to enter text.



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Status of Activities in the Work Plan (<i>completed: ongoing: yet to start</i>)		
	Activities	Status
1.	Click here to enter text.	Click here to enter text.
2.	Click here to enter text.	Click here to enter text.
3.	Click here to enter text.	Click here to enter text.
4.	Click here to enter text.	Click here to enter text.
5.	Click here to enter text.	Click here to enter text.
6.	Click here to enter text.	Click here to enter text.
7.	Click here to enter text.	Click here to enter text.
8.	Click here to enter text.	Click here to enter text.
9.	Click here to enter text.	Click here to enter text.
10.	Click here to enter text.	Click here to enter text.



Plans for Next Quarter and Remaining Research Work

Click here to enter text.

SUPERVISOR(S)

1. Name: Click here to enter text.

Sign:

2. Name: Click here to enter text.

Sign:



FINANCIAL REPORTING

(Should be on a separate sheet)

Title of Research Project: [Click here to enter text.](#)

FINANCIAL STATEMENT				
<i>(In this section you should detail the expenditure of the project so far. You should state the total expenditure to date against each budget heading. The table below is designed to help this reporting process and should be certified by the Research Budget office and copies of receipts also certified attached as an appendix one customize to the financial report and provide it as a separate attachment)</i>				
Budget Item	Approved Budget Allocation	Expenditure (This Reporting Period)	Total expenditure to date	Remarks
Equipment	Click here to enter text.	Click here to enter text.	Click here to enter text.	
Consumables/Expendables	Click here to enter text.	Click here to enter text.	Click here to enter text.	
Documentation	Click here to enter text.	Click here to enter text.	Click here to enter text.	
Local Travel and accommodation	Click here to enter text.	Click here to enter text.	Click here to enter text.	
Other Costs	Click here to enter text.	Click here to enter text.	Click here to enter text.	
Total				

Student's Name & Signature: